

Notice of Data Security Incident

December 30, 2022

The Kelberman Center (“Kelberman”) is providing notice of a recent incident affecting certain personal information processed by us. Protection of personal information in Kelberman’s systems is very important and we take this incident seriously. This notice provides information on the incident and what we are doing in response.

What Happened?

On or about November 1, 2022, Kelberman discovered suspicious activity relating to a single Kelberman user’s electronic mailbox. Once Kelberman became aware of this activity, an investigation was undertaken that ultimately confirmed that an unknown and unauthorized actor had potential access to a limited number of Kelberman user mailboxes for a short period of time between October 31, 2022 and November 3, 2022, and that the unauthorized actor may have accessed a limited number of files containing health information relating to certain individuals as a result.

What Information Was Involved?

Almost exclusively, potentially affected information includes personally identifying health information, such as name, date of birth, treatment, diagnosis or provider information. In the rare instances where other information may have been affected, such individuals are receiving written notice specifying the subject information.

What We Are Doing

Working with an outside forensics expert, we confirmed the narrow scope of this incident, the security of our e-mail environment and that our systems are not otherwise currently at risk. In order to protect against unauthorized access to electronic mailboxes, Kelberman has been working to implement several precautionary measures. Kelberman has also changed passwords and modified internal e-mail settings and controls.

What You Can Do

If you would like to determine whether your information may potentially have been affected by this incident, please call 1-855-756-1309.

It is also always a good idea to consider some or all of the below actions to help reduce your risk of identity theft:

- Remain vigilant, especially over the next 12 months, and review your bank accounts, credit card bills and free credit reports for unauthorized activity. Promptly report any suspected identity theft to your local law enforcement agency, the U.S. Federal Trade Commission, your State Attorney General, your financial institution, and to the Fraud Alert phone line of a consumer reporting agency. You can obtain information about fraud alerts and security freezes by contacting the three national reporting agencies below:
 - **Equifax**, P.O. Box 740256, Atlanta, GA 30374, www.equifax.com, 1-800-525-6285;
 - **Experian**, P.O. Box 4500, Allen, TX 75013, www.experian.com, 1-888-397-3742; and
 - **TransUnion**, 2 Baldwin Place, P.O. Box 1000, Chester, PA 19016, www.transunion.com, 1-800-680-7289.

- Periodically obtain credit reports from each nationwide credit reporting agency and have information relating to fraudulent transactions deleted.
- Place a fraud alert on your credit file by contacting any of the three credit reporting agencies listed above. A fraud alert temporarily, for a period of 90 days, requires potential creditors to take additional steps to verify your identity before issuing credit in your name.
- Place a security freeze on your consumer report. A security freeze is designed to prevent credit, loans and services from being approved in your name without your consent. However, a security freeze may delay your ability to obtain credit. Please contact one of the three credit reporting agencies listed above for further information.
- Request and carefully review your free annual consumer credit report by visiting www.annualcreditreport.com or by calling 1-877-322-8228.

You can also contact the Federal Trade Commission to obtain information about preventing identity theft and, specifically, setting up fraud alerts and security freezes. The contact information for the Federal Trade Commission is as follows: Federal Trade Commission, 600 Pennsylvania Avenue, NW, Washington, D.C. 20580, www.ftc.gov, 1-877-382-4357.

For more information about how to prevent identity theft, you can also contact the New York Department of State Division of Consumer Protection (New York State Division of Consumer Protection, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231-0001; (518) 474-8583; <https://dos.ny.gov/consumer-protection>) or the New York State Attorney General (New York State Attorney General's Office, The Capitol, Albany, NY 12224-0341; (800) 771-7755; (212) 416-8433; and <https://ag.ny.gov>).

For More Information

If you have questions, please contact 1-855-756-1309. Additionally, our mailing address is 2513 Sunset Avenue, Utica, New York 13502.

Thank you.